



March 16, 2020

Valued Customer,

The coronavirus (COVID – 19) has created a wave of uncertainty and confusion for what we face in the coming weeks and months ahead. As such, we have written to you that at present our supply chain of raw materials and product availability is not restricted to any great extent. Our team members have remote capabilities (if the need should arise) to continue operating phones and take customer orders. Our factories continue to operate.

If your locations will be shut down or receiving areas closed, please notify us immediately at service@choiceadhesivescorp.com.

As we look toward the coming weeks, we see a potential of more mandated closures to possibly include industry. If that would occur, you would see a massive downturn in demand followed by a quick upswing in product need when business were to reopen. We encourage each of you to determine if you have critical materials on hand if a national mandate to close factories were to occur.

We have instructed our facilities to have plenty of critical raw materials on hand and available should that occur. Should we see a mandatory industry shutdown, there will be an immediate need to ship “as soon as possible” when normal business activity were to resume.

We suggest our customers consider having inventory or orders in place for their core products in case some industry disruption should occur. We would anticipate a rush to recover if this would eventually happen. We will work closely with you to supply product when you need it.

Sincerely

A handwritten signature in black ink that reads 'Dave Tally' in a cursive, slightly slanted script.

Dave Tally
Vice President of Sales

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